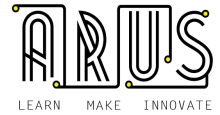


## JOB OPPORTUNITY [ARUS PENANG]

Arus Education Sdn. Bhd.



**Start date:** Immediately, Jan 2021

**Position:** Program Associate, Community Engagement

**Duration:** 4 months, renewable at the end of duration based on performance

**Location:** 86, Jalan Perniagaan, Pusat Perniagaan Alma, 14000 Bukit Mertajam Pulau Pinang.

**Compensation:** RM2,800/month

### **Purpose:**

Looking for driven & passionate individuals that seeks to empower today's problem solvers through engaging and exciting experiential learning adventures that inspire them to create a brighter future for all.

### **Job description:**

- Manage, monitor and support Arus' social media and communication needs.
- Strategize, implement and execute Arus' social media strategy and work.
- Coordinate programs with multiple stakeholders involved.
- Assist in on-site community building work in Penang that include but not limited to engaging community stakeholders and running on-site programs.
- Able to run and support programmes that are cross pillars in Arus that includes teaching, facilitating and content development when needed.
- Support Community Building Pillar in programme design and execution.
- Support Community Building Pillar activities.

### **Interest/skills:**

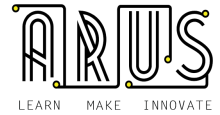
- Loves telling others about something you care about.
- Able to ask for and take feedback to improve work submitted.
- Willing to learn new things and be resourceful to find ways to make it work, including asking for help when needed.
- Able to turn in work on time.
- Comfortable with graphic design and copywriting work.
- Passionate about working with underprivileged and local communities across Malaysia in person or via social media.
- Have a life-long learning mindset in all areas of child development and education.
- Love engaging with people.
- Able to work independently and as part of a team.

### **Requirements:**

- Fresh graduates in any discipline are welcome to apply
- Familiar with using social media platforms such as Facebook, Instagram, Twitter, Telegram and TikTok.

## JOB OPPORTUNITY [ARUS PENANG]

### Arus Education Sdn. Bhd.



- Familiar with Canva or any other graphic editing softwares / website management a bonus
- Familiar with any video editing software a bonus
- Experienced in Google Productivity Tools (Google Drive, Sheets, Docs, Slides, Sites).
- Proficient in written Bahasa Melayu and English.
- Believe in a growth mindset for oneself and an ability to adapt to changing environments.
- Has own transport to come to office.
- Able to work remotely.
- Mastery of vernacular languages (Chinese / Tamil) a bonus.
- Experience in using Facebook Creator Studio, Youtube Studio and Telegram channel is a bonus.
- Having a digital design portfolio is a bonus.

Interested applicants may submit their resume to [hr@arusacademy.org.my](mailto:hr@arusacademy.org.my)